**POSITION TITLE: Outdoor Ministry Leader**

**BRANCH: Christian Outdoor Education (COE)**

**LOCATION:** Port Hacking/Shoalhaven/Blue Mountains

**REPORTS TO:** Christian Outdoor Education Team Leader

**AWARD/CLASSIFICATION:** Salary

**KEY INTERACTIONS: Externally:** Clients

**Internally:** COE Stakeholders, Conference Centres Stakeholders

**EMPLOYMENT TYPE:** Permanent, Full time/Part time/Maximum Term

**DATE EFFECTIVE:**

**APPROVED BY:**

**ANGLICAN YOUTHWORKS**

Youthworks is chartered by ordinance to assist the Sydney Anglican diocese in its ministry towards children, youth, and families with the freedom to serve beyond this field (both denominationally and geographically). Youthworks therefore seeks to serve youth directly, as well as through the institutions where they may be found, namely in families, churches, and schools. It fulfils this through its vision, mission and values as stated on our [website](https://www.youthworks.net/about/mission-values).

**Youthworks CHRISTIAN ouTDOOR EDUCATION**

Youthworks Christian Outdoor Education leads the way in professional Christian Outdoor Education. Through the practise of temporary community, the passionate, enthusiastic, and highly skilled team use outdoor learning experiences to bring together bible-based discipleship and outdoor education in a unique and powerful way. The team is made up of a talented bunch of people who love Jesus, seek adventure in the outdoors and believe that not all lessons are best taught in the classroom. They are just as passionate about Christian ministry to young people as they are about adventurous experiences in God’s creation.

**POSITION PURPOSE**

To facilitate and assist in the holistic development (physical, social, emotional, mind and spiritual growth) of Christian Outdoor Education program participants and provide instructional leadership, that enables participants to learn through active engagement in a direct and guided experience.

**POSITION RESPONSIBILITIES**

*Christian Ministry*

* Develop and lead biblically sound and age-appropriate Christian talks
* Prepare, as required, appropriate materials and resources to facilitate biblically sound and age-appropriate talks
* Lead biblically sound and age-appropriate discussions, de-briefs, and teachable moments
* Provide for and allow for opportunities for biblically sound and age-appropriate salvation moments
* Contribute to providing a safe, inclusive, and supportive environment for participants
* Provide pastoral care and guidance to participants about values and ethical matters, within Youthworks guidelines

*Outdoor Education*

* Lead and instruct a range of activities within the outdoor education program in a professional manner and with consideration to:
* The aims and objectives and sequential nature of the program
* Participants’ needs and physical capabilities
* Resources available
* The environment
* Prepare and deliver activity briefs, de-briefs, and teaching sessions
* Assist in the day to day running of Youthworks’ outdoor education programs
* Follow the safety and procedural protocols contained in Youthworks’ documentation
* Assist with the maintenance of outdoor equipment and facilities, and ongoing quality improvement of the outdoor education program, in conjunction with the team.
* Monitor and minimize risk through the implementation of Youthworks’ risk management procedures
* Comply with relevant legislative requirements, and codes of conduct established by regulatory authorities, systems and Youthworks.
* Conduct evening activities, overnight expeditions and weekend activities as required

*Additional Responsibilities*

* Assist, within in scope of the role and the traineeship program, with the support of the Christian Outdoor Education Trainees through mentoring / coaching / instruction
* Interact with participants / guests in a friendly and courteous manner and communicate accurate and consistent information as it relates to Youthworks’ policies and procedures.
* Provide input and feedback on COE program curriculum and system improvement measures that ensure excellence in service to participants
* Ensure that any irregularities in operations and systems are reported to relevant stakeholders as soon as possible
* Undertake other duties related to the role as directed by the Team Leader or the Head of Christian Outdoor Education

**Employee responsibilities**

* Attend Youthworks conferences, events, and training
* Adhere to Youthworks policies and procedures
* Propose and undertake appropriate professional development
* Keep abreast of industry knowledge, initiatives, and changes for continuous improvement in service delivery
* Perform additional duties within skill set as required from time to time
* Comply with Youthworks standards as well as industry regulations and safety standards
* Contribute to the improvement of the policies and procedures
* Ensure all relevant reporting occurs promptly, is enacted as needed and filed accordingly
* Model Christian behaviour in all aspects of the role
* Work autonomously and effectively in a ministry environment where it is important that time is used efficiently, honestly, and resourcefully
* Be an active team member participating in team meetings and devotions, and be an active member of the Youthworks community
* Demonstrate continual commitment to Youthworks’ Mission
* Work consistently with the values and ethos of Youthworks as a Christian employer

**SKILLS, KNOWLEDGE AND EXPERIENCE (SELECTION CRITERIA)**

**Essential**

* Qualifications in Outdoor Education (Certificate III level or higher). Specific activity qualifications in areas such as bushwalking, canoeing and roping.
* Qualifications (current) in First Aid and Water Rescue
* Current church-based safe ministry / safe church training programs endorsed by the National Council of Churches in Australia Safe Church Program
* Experience in leading best practice outdoor programs
* Ability to infuse the Christian ethos into teaching practice
* Commitment to personal ongoing learning
* Flexible, collaborative, proactive and innovative
* Experience in preparing, presenting, and facilitating biblically sound talks and studies
* Experience working with children, teenagers, and diverse groups
* Experience exhibiting a personal and growing relationship with God
* An ability to apply Christian faith and principles in all areas of work responsibilities
* An ability to develop positive relationships with young people
* Strong Bible knowledge and its application to young people
* Excellent personal presentation
* Excellent organizational and time management skills with the ability to multitask and to be flexible to reflect changes in priority
* Computer literacy in Microsoft Office applications
* Well-developed written and verbal communication skills with a focus on providing strong customer service
* A systematic and focused approach to tasks with a strong attention to detail
* An ability to work with a wide range of employees to achieve effective outcomes
* A strong work ethos
* Personal Christian faith and willingness to work within an Anglican organisation
* Commitment to work with Youthworks mission
* Verified and Cleared NSW Working With Children Check number for paid employment

***Desirable***

* Theology qualifications or currently studying theology
* Remote or Wilderness First Aid
* Light Rigid Licence

|  |  |  |
| --- | --- | --- |
| **Acknowledgement** | **Employee** | **Supervisor** |
| I understand and accept the responsibilities as outlined in this role description. | Signature:Date: | Signature:Date: |